

Excel Property Adjusters, Inc.  
7413 Duvan Drive, Unit #4  
Tinley Park, IL 60477  
708-636-9898  
excelpropertyadjusters@gmail.com  
License # 3001230185

**NOTICE OF REPRESENTATION**

Insured Name: \_\_\_\_\_ Date of Loss: \_\_\_\_\_

Type of Loss: \_\_\_\_\_ Date of Contract: \_\_\_\_\_

Insured Location: \_\_\_\_\_

Mailing Location: \_\_\_\_\_

Insurance Company: \_\_\_\_\_ Adjuster: \_\_\_\_\_

Policy Number: \_\_\_\_\_ Phone: \_\_\_\_\_

Claim Number: \_\_\_\_\_ Fax: \_\_\_\_\_

Please be advised that Excel Property Adjusters, Inc. has contracted with the above named Insured to represent the Insured in the documentation of the loss or claim.

Please forward all insurance proceeds related to above-referenced Claim directly to the above-named Insured. Please forward all other communications and documentation regarding the above-referenced Claim to Excel Property Adjusters, Inc. at 7413 Duvan Dr., Unit #4, Tinley Park, IL 60477

Please forward to Excel Property Adjusters, Inc. a certified copy of the insurance policy that was in effect at the time of loss withing two (2) weeks of this letter being received.

Insured: \_\_\_\_\_ Date: \_\_\_\_\_  
Printed Name

Insured \_\_\_\_\_  
Signature

Adjuster: \_\_\_\_\_ Date: \_\_\_\_\_  
Printed Name

Adjuster: \_\_\_\_\_  
Signature